

**MINUTES**  
**LCWSD BOARD OF DIRECTORS MEETING**  
**SEPTEMBER 19, 2017**

**PRESENT:** Directors Marc Liechti, Jack Thomson, Roxanne Wadman, Jim Heim, and Howard Cicon, and employees Rodney Olson, General Manager, and Beth Dotson, Secretary

**ABSENT:** None

Director Liechti called the meeting to order at 2:08 p.m.

**AGENDA:** A motion was made by Director Heim to accept the agenda as amended. Director Thomson seconded and motion carried.

**APPROVAL OF MINUTES:** The Minutes of the August 15, 2017 Board meeting were reviewed. A motion was made by Director Thomson to accept these Minutes. Director Cicon seconded and motion carried.

**VISITORS:** None

**FINANCIAL REPORT**

BALANCE SHEET	
General Checking Account Balance	\$104,634.54
Water Savings Account	\$328,025.30
Sewer Savings Account	\$365,733.90
Total Current Assets	\$2,273,160.31
Total Assets	\$11,294,172.07
Checks Payable	\$39,443.80
Total Current Liabilities	\$530,828.88
Total Liabilities & Equity	\$11,294,172.07

INCOME STATEMENT SUMMARIZED		
WATER	Current YTD	Percent of Budget
Total Revenue	\$68,961.20	27%
Total Expenses	\$68,973.76	17%
Net Income	\$166,181.36	
SEWER		
Total Revenue	\$86,965.64	18%
Total Expenses	\$101,477.85	16%
Net Income	\$1,447.78	

INCOME STATEMENT COMPARISON TO PRIOR YEAR		
	Year to Date	Prior Year to Date
Total Revenue	\$155,926.84	\$146,018.72
Total Expenses	\$170,451.61	\$166,746.12
Total Other Revenue	\$182,153.91	\$45,340.02
Net Income	\$167,629.14	\$24,612.62

CASH REPORT	
Water Fund Checking	\$9,091.10
Sewer Fund Checking	\$59,182.15
Water Savings	\$328,025.30
Sewer Savings	\$365,733.90
Sewer CD	\$34,672.67
Sewer CD	\$211,720.75
Sewer CD	\$216,849.75
Sewer CD	\$185,522.67
Petty Cash	\$200.00

A motion was made by Director Wadman to approve the financial report. Director Heim seconded and motion carried.

**BILL APPROVAL:** Accounts payable for August were reviewed. Expenses of note included:

- Metron-Farnier – Meters
- Tanner Smith Construction – Water Line Repair
- Capital One – Miscellaneous Office/Shop Supplies
- Tire Rama – Tires for Crane Truck
- MARC – Lift Station Degreaser
- NORCO – Testing Gas

The Capital One credit card statement for August was also reviewed.

A motion was made by Director Thomson to approve the bills. Director Wadman seconded and motion carried.

**DELINQUENT REPORT:** Progress continues in collecting payment from delinquent accounts.

### **OLD BUSINESS:**

LS 2 – The static problem experienced by nearby residence has been solved by using a different frequency.

South Eighty Water System – Received response from the DEQ. We will respond to their letter and start planning for project start in the Spring.

LS 6 & 7 – The force main sewer installation and water main replacement will begin on Monday, September 25, 2017.

Spurwing Creekside – Water and sewer lines have been installed. Anticipate pressure testing in the next few days.

Lakeside – Troutbeck Water Connection – Completed survey on the utility easement.

Cherry View Water Rights – Received a deficiency letter from the DEQ. We are in the process of addressing their questions. A meeting with the DNRC is scheduled for next week.

### **Project Update**

None

### **Outside District**

New Hookup – 1201 Mackinaw Loop

### **Inside District**

New Hookup:

- 889 S. Juniper Bay Road (sewer)
- 114 Peaceful Lane (sewer)
- 367 Marco Bay Drive (sewer)

### **NEW BUSINESS:**

Steamboat Landing – Somers – This is a 176-lot development in Somers. They would like to hookup to the LCWSD sewer system. They have received an easement from the Somers School. They are exploring the option of de-annexing from the Somers District.

On-the-Trail Cabins – This is a 21-cabin development adjacent to Spurwing Creekside to the west. They have an agreement with Greg Pisk to hook into water and sewer lines being installed for Spurwing Creekside.

### **MISCELLANEOUS**

Safety Audit – A surprise safety audit was conducted by the Montana Department of Labor and Industry on August 24, 2017. The areas observed included the LCWSD shop, LS 5, and Mission View pump house and tank. No serious violations were observed. LCWSD was found to be in compliance with the Montana Safety Culture Act

Christmas Party - Being planned for December 2 or 9.

Wage Review – Packets were distributed to the Board.

The meeting adjourned at 3:40 p.m.

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Respectfully submitted,

Beth Dotson, Secretary

**(NEXT MEETING DATE IS TUESDAY, OCTOBER 17, 2017)**